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**“Documentary & Information Needs Of The Students Of Education  
Department In Navgan College Beed”**

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**Introduction:**

At one time, a library was regarded as a storehouse & books were meant for preservation. The librarian was supposed to be a custodian, who did not encourage the use of books. The readers were expected to use the librarian who was supposed to be a custodian, who did not encourage the use of books. The readers were expected to use the librarian would pass on the book & leave him alone. As far as possible librarian kept out of the way of the readers. Libraries tended to be passive and archival institutions.

Perhaps, there was not enough incentive for them to become dynamic. The basic function of a library is to provide proper and immediate services to the users, who they want such as reference service, abstracting service, indexing service, current awareness service.

**Conceptual & functional interpretation:-**

**Documentary:-** Emphasizing or expressing things as perceived without distortion of personal feelings, insertion of fictional matter.

**Information:-** Knowledge that you get about someone or something or information is stimuli that has meaning in some context for its receiver.

**Student:-** “A person formally engaged in learning especially one rolled in a school or college

**Aims & objectives:-**

- i) To identify documentary & information needs of education students.
- ii) To identify the documentary sources from which they fulfill their needs.
- iii) To identify the role or library in documentary and information needs of education student.

**Scope & limitation of present study:-**

In its scope uses from M.A. Part-I & II of education department of Navgan Mahavidyalaya, Beed for the year 2016-2017 have been consulted.

Even the college is running several other P.G. courses but the final examinations results & their department is found somewhat satisfactory. Therefore the scope of this study is kept limited to education department.

**Importance:-**

One does not know enough about our users. How their mind works, what are their information needs and how and from where they seek information? How they use the libraries and these kinds of information would enable librarians to plan library services effectively. Besides this would make it possible to understand, explain or delimitation of librarian services.

**Research method:-**

Survey research method is used for this research. In the content of research & research methodology it means a fact finding study or a process by which quantitative facts are collected, usually about the social condition or social activity of a community. Survey is a research technique of investigating by direct observation of a phenomena or collection of information through interview questionnaire etc.

**Conclusion:-**

All students are well known about the rule & regulations related to the library. All are using catalogue but rarely. There is no specific training provided for the use of catalogue cards. Most of the students get help about the problems related to catalogue cards from staff & teachers.

The reservation system of books is also available & is useful to students. Students get most of the required books from college library. Students are satisfied about the reference books which are available in library. About 75% students do not use other library while 25% uses other library. Most of the students think that the library collection is not an adequate & hence can't meet their reading needs.

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